

This document was provided, as is, to the California Department of Education (CDE) by **Alta Vista Community Charter**. This document is posted to the CDE website to meet the legal requirements of California *Education Code* Section 33009.5.

For more information regarding the content of this material, please contact the Charter Schools Division by phone at 916-322-6029 or by email at [charters@cde.ca.gov](mailto:charters@cde.ca.gov).

Nonclassroom-Based Funding Determination Form - Fiscal Year 2022-23  
Charter Schools Division  
Revised December 2022

Page 1 of 9

### Nonclassroom-Based Funding Determination Form - Fiscal Year 2022-23

Information collected on this form is pursuant to *California Code of Regulations*, Title 5 (5 CCR).  
Instructions for completing this form can be found on the California Department of Education (CDE)  
website at <https://www.cde.ca.gov/sp/ch/nclrbifunddet.asp>.

**Users should download and save the PDF prior to entering data into the form. The recommended program for completing the form is Adobe Acrobat Reader DC. Completing the form using the web browser may result in errors.**

#### Section I. Charter School Information (Complete fields 1-18) 5 CCR 11963.3(a)(1) to (4)

1. Charter School Name		Alta Vista Community Charter School					
2. Charter School Authorizer		Auburn Union School District					
3. Charter School Number	1429	4. CDS Code	31667870126664				
5. Street Address				173 Oak Street			
6. City	Auburn	7. County	Placer County	8. Zip Code	95603		
9. Contact Name	Diana Wilson		10. Title	Principal			
11. Phone Number	530-885-7067	ext.		12. Email	dwilson@auburn.k12.ca.us		
13. Grade Levels Served	TK-5	14. Date Charter Expires (MM/DD/YYYY)	June 30, 2027				
15. Funding Level Requested (Select one)				<input checked="" type="radio"/> 100% <input type="radio"/> 85% <input type="radio"/> 70%			
16. Years Requested (Select one)				<input type="radio"/> 2 <input type="radio"/> 3 <input checked="" type="radio"/> 4 <input type="radio"/> 5			
17. Funding Determination Period Requested		FY	2023-24	to	2026-27		
18. Charter School Deadline - Select one							
<input type="radio"/> Due Date: 12/1/22 To be heard at the March State Board of Education (SBE) meeting							
<input checked="" type="radio"/> Due Date: 2/1/23 To be heard at the May SBE meeting							
<input type="radio"/> Other Funding Determination (Specify in Section VI.3) Source Data FY				2021-2022			

- For an existing charter school that does **not** have an active funding determination, please use current-year budget data as the source data to complete the form.
- For an existing charter school with a funding determination that expires at the end of FY 2022-23, use FY 2021-22 audited financial data.
- If an existing charter school with a funding determination misses the February 1 deadline, the governing board of the charter school's authorizing local educational agency will need to request a waiver to submit a late funding determination request. The SBE may approve such waivers under the general authority, under California *Education Code (EC)* sections 33050-33053. Additional information regarding the waiver process is located on the CDE Waivers web page at <https://www.cde.ca.gov/re/lr/wr>.

**Section II. Financial Information (Complete sections A, B, D, and E)**

**A. Total Resources (Complete lines A.1.a to A.1.d)**

1. Revenues and Other Resources	<b>5 CCR 11963.3(a)(5)(A) and (6)</b>
a. Federal Revenues	\$62,820
(i) Enter amount of Public Charter Schools Grant Program included under Federal Revenues (Line A.1.a)	_____
b. State Revenues	\$1,389,490
c. Local Revenues	\$9,081
d. Other Financing Sources	_____
e. Total Revenues (Sum of lines A.1.a to A.1.d)	<b>\$1,461,391</b>

**B. Total Expenditures and Other Uses (Complete lines B.1 to B.4)**

1. Instruction and Related Services	<b>5 CCR 11963.3(a)(5)(B) and (6)</b>
a. Salaries and Benefits	
(i) Certificated	\$733,445
(ii) Classified	\$276,666
b. Books, Supplies, and Equipment	\$94,665
c. Services and Other Operating Costs	
(i) Contracts for Instructional Services	\$0
(ii) Contracts for Instructional Support	\$0
(iii) All Other Instruction Related Operating Costs	\$58,498
d. Total Instruction and Related Services	<b>\$1,163,274</b>
2. Operations and Facilities	<b>5 CCR 11963.3(a)(5)(C) and (6)</b>
a. Salaries and Benefits	
(i) Certificated	\$0
(ii) Classified	\$102,752
b. Books, Supplies, and Equipment	\$5,342
c. Services and Other Operating Costs	\$68,515

B. Total Expenditures and Other Uses (Complete lines B.1. to B.4), continued

d. Facility Acquisition and Construction	\$0
e. Total Operation and Facilities	\$176,609
f. Allowable Facility Costs	5 CCR 11963.3(b)(7)
(i) Enter the total facility square footage occupied by the charter school	16,641 sqft.
(ii) Enter the total Classroom-Based P-2 ADA reported in the prior FY. DO NOT INCLUDE NCB ADA	107.76
(iii) Enter the total Student Hours attended by the NCB pupils at the school site in the prior FY	_____
(iv) Calculated Facilities Costs Lesser of line B.2.e or [(B.2.fii+(B.2.fiii/868))*1000	\$107,760.00
Allowable (Lesser of line B.2.e or B.2.fiv)	\$107,760.00
3. Administration and All Other Activities	5 CCR 11963.3(a)(5)(D) and (6)
a. Salaries and Benefits	
(i) Certificated	\$128,803
(ii) Classified	\$0
b. Books, Supplies, and Equipment	\$0
c. Services and Other Operating Costs	
(i) Contracts for Other Administrative Services	\$0
(ii) Supervisorial Oversight Fee	\$0
(iii) All Other Administration and Other Activities, Services and Operating Costs	\$0
d. Total Administration and Other Activities	\$128,803
4. Other Outgo and Other Financing Uses	5 CCR 11963.3(a)(5)(E) and (6)
a. Debt Service	\$0
b. Transfers to local educational agencies	\$328,212
c. All Other Transfers and Outgo	\$0
<b>Note - This must not be a negative value.</b>	
d. Total Other Outgoing and Other Financing Uses	\$328,212







3. List the charter school's CURRENT governing board pursuant to 5 CCR Section 11963.3(b)(4).				
Name and Title of Board Member	Board Member Type (Parent, teacher, etc)	How was this member selected?	Is the member affiliated in any way with any entity listed in Section III.2?	Board Member Term (From MM/YY to MM/YY)
Greg Holt	Community	Elected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	2022-2026
Jason Wedge	Community	Elected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	2022-2026
Renee Dowd	Community	Elected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	2022-2026
Sarah Brichler	Parent/Community	Elected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	2020-2024
Jamie Ross	Community	Elected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	2020-2024
			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Has the governing board adopted and implemented conflict of interest policies and procedures?  Yes  No

For any governing board member identified as affiliated with any entity reported above in Section III.2, explain the nature of the affiliation below. Attach an extra sheet if necessary.

Alta Vista Community Charter School is operated as a school of the Auburn Union School District and the District's Board of Trustees is the governing body of the Charter School.

4. If transfers are reported on lines B.4.b or B.4.c, describe the nature of the transactions and identify the accounts or entities involved in the transfers pursuant to 5 CCR Section 11963.3(b)(5).

B.4.b  Indirect cost payments to authorizing agency for administrative services. Fiscal year 21-22 indirect cost rate of 8.63%

B.4.c

5. If "Other Reserves" are reported on line E.d, explain the purpose for these reserves.

Reserves in Line E.d



6. If reserves reported on line E.a (designated for economic uncertainties) OR E.b (facilities acquisition or capital projects) exceed the greater of \$50,000 or 5% of total expenditures, explain the need for such excess reserves.

E.a  \$0

Percentage

E.b  \$0

Percentage

N/A

7. Enter the average daily attendance (ADA).

FY 2021-22 P-2 ADA (0.0)

FY 2022-23 P-2 ADA (0.0)

8. Enter the full-time equivalent (FTE) employees working at the charter school that possess a valid teaching certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold issued by the Commission on Teacher Credentialing and who work in the charter school in a position required to provide direct instruction or direct instructional support to students, pursuant to 5 CCR Section 11963.3(b)(8).

FY 2021-22 FTE (0.0)

FY 2022-23 FTE (0.0)

**Section IV. Nonclassroom-Based Virtual or On-line Charter Schools (Complete lines 1 and 2)**

1. Is this charter school a virtual or on-line charter school as defined in 5 CCR Section 11963.5? (A virtual or on-line charter school is one in which at least 80% of teaching and student interaction occurs via the Internet.)  Yes  No

2. If yes to line IV.1, can the charter school demonstrate compliance with 5 CCR sections 11963.5(b)(2) to (8)?  Yes  No  N/A

**Section V. Calculated Funding Determination Percentage**

1. Percent spent on Certificated Employee Salaries and Benefits to Total Public Revenues 5 CCR 11963.3(c)(1)

Certificated Salaries and Benefits costs Line B.1.a(i)/Federal Revenues Lines A.1.a - PCSGP A.1.a(i) + State Revenues A.1.b

2. Percent spent on Instruction and Related Services to Total Revenues 5 CCR 11963.3(c)(2)

Instructional and Related Services costs Line B.1.d + Allowable Facilities costs 2.f.(iv)/Total Revenues Line A.1.e



Funding Determination Criteria	
If the percentages from lines V.1 or V.2 do not meet the spending criteria of the funding level requested as shown below, complete Section VI to provide mitigating circumstances for consideration by the Advisory Commission on Charter Schools (ACCS) for making a recommendation other than one that results from the criteria specified in regulations.	
100%	1) Line V.1 must equal or exceed 40 percent, 2) Line V.2 must equal or exceed 80 percent, AND 3) Line III.1.a. PTR cannot exceed 25:1 OR the PTR on line III.1.c, the ACCS shall recommend approval at 100%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][3]).
85%	1) Line V.1 must equal or exceed 40 percent, AND 2) Line V.2 must equal or exceed 70 percent but less than 80 percent, the ACCS shall recommend approval at 85%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][2]).
70%	1) Line V.1 must equal or exceed 35 percent, AND 2) Line V.2 must equal or exceed 60 percent but less than 70 percent, the ACCS shall recommend approval at 70%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][1]).
Denied	1) Line V.1 is less than 35 percent, OR 2) Line V.2 is less than 60 percent, the ACCS shall recommend that the SBE deny the request, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][4]).

**Section VI. Mitigating Circumstances (Complete lines 1-3 and attach any supporting documentation)**

1. Explain why the charter school did not meet the criteria for the funding level requested. Include specific measures or actions taken by the charter school to comply.

2. List and explain the mitigating circumstance(s) to be considered by the CDE and ACCS.

3. Provide any other pertinent information that may assist the CDE and ACCS in conducting a detailed review or develop a reasonable basis for a recommendation.

Alta Vista Community Charter School's (AVCCS) education program includes a classroom-based program as well as homeschool and hybrid options allowing students to receive instruction in a nonclassroom-based setting. The hybrid option, which included instruction in a classroom setting 3 days per week and at home 2 days per week, was previously managed as Independent Study. After the pandemic and students returned to in-person instruction, the applicable Independent Study laws prohibited Independent Study to exceed 20% of a classroom-based student's time in school. Therefore, the hybrid option became unavailable to students. AVCCS intends to offer this option again to its students but will manage it as a nonclassroom-based program. Since AVCCS anticipates that the Charter School's nonclassroom-based ADA will exceed 20% of its total ADA with the hybrid and homeschool portions of its educational program, AVCCS seeks a funding determination that allows it to exceed the 20% limit.

Section VII. Certification (Review, sign, and date)

5 CCR 11963.3(b)(1)

I certify that:

1. The information provided is true and correct to the best of my ability and knowledge.
2. This charter school's nonclassroom-based instruction is conducted for and substantially dedicated to the instructional benefit of the school's students.
3. This charter school's governing board has adopted and implemented conflict of interest policies.
4. All of the charter school's transactions, contracts, and agreements are in the best interest of the school and reflect a reasonable market rate for all goods, services, and considerations rendered for or supplied to the school.

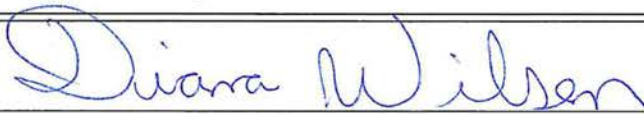
Diana Wilson

Enter Name of Charter School's Director, Principal, or Governing Board Chairperson

Principal

Title of Authorized Individual

**Before certifying with electronic/digital signature below, please be sure to check all numerical entries and information provided, and save a copy of this form. Modifications to the information reported on this form cannot be made after the signature field below has been completed. If providing a wet signature instead of an electronic one, please date the signature.**

 3-20-23

Signature of Charter School's Director, Principal, or Governing Board Chairperson

Submit completed and electronically signed forms via email to [FundingDeterminations@cde.ca.gov](mailto:FundingDeterminations@cde.ca.gov).

The CDE no longer requires the following documents:

- Hard copy of the FDF
- Hard or soft copy of the Conflict of Interest Policy

Therefore, please do not submit these documents to the CDE.