

This document was provided, as is, to the California Department of Education (CDE) by **Butterfield Charter**. This document is posted to the CDE website to meet the legal requirements of California *Education Code* Section 33009.5.

For more information regarding the content of this material, please contact the Charter Schools Division by phone at 916-322-6029 or by email at charters@cde.ca.gov.

Nonclassroom-Based Funding Determination Form - Fiscal Year 2022-23
Charter Schools Division
Revised December 2022

Page 1 of 9

Nonclassroom-Based Funding Determination Form - Fiscal Year 2022-23

Information collected on this form is pursuant to *California Code of Regulations*, Title 5 (5 CCR).
Instructions for completing this form can be found on the California Department of Education (CDE)
website at <https://www.cde.ca.gov/sp/ch/nclrbifunddet.asp>.

Users should download and save the PDF prior to entering data into the form. The recommended program for completing the form is Adobe Acrobat Reader DC. Completing the form using the web browser may result in errors.

Section I. Charter School Information (Complete fields 1-18) 5 CCR 11963.3(a)(1) to (4)

1. Charter School Name

2. Charter School Authorizer

3. Charter School Number 4. CDS Code

5. Street Address

6. City 7. County 8. Zip Code

9. Contact Name 10. Title

11. Phone Number ext. 12. Email

13. Grade Levels Served 14. Date Charter Expires (MM/DD/YYYY)

15. Funding Level Requested (Select one) 100% 85% 70%

16. Years Requested (Select one) 2 3 4 5

17. Funding Determination Period Requested FY to

18. Charter School Deadline - Select one
- Due Date: 12/1/22 To be heard at the March State Board of Education (SBE) meeting
 - Due Date: 2/1/23 To be heard at the May SBE meeting
 - Other Funding Determination (Specify in Section VI.3) Source Data FY

■ For an existing charter school that does **not** have an active funding determination, please use current-year budget data as the source data to complete the form.
■ For an existing charter school with a funding determination that expires at the end of FY 2022-23, use FY 2021-22 audited financial data.
■ If an existing charter school with a funding determination misses the February 1 deadline, the governing board of the charter school's authorizing local educational agency will need to request a waiver to submit a late funding determination request. The SBE may approve such waivers under the general authority, under California *Education Code (EC)* sections 33050-33053. Additional information regarding the waiver process is located on the CDE Waivers web page at <https://www.cde.ca.gov/re/lr/wr>.

Determination of Funding Request for
Butterfield Charter, Charter #0867

Section II. Financial Information (Complete sections A, B, D, and E)

A. Total Resources (Complete lines A.1.a to A.1.d)

1. Revenues and Other Resources		5 CCR 11963.3(a)(5)(A) and (6)
a. Federal Revenues	\$10,588	
(i) Enter amount of Public Charter Schools Grant Program included under Federal Revenues (Line A.1.a)	\$0	
b. State Revenues	\$3,428,081	
c. Local Revenues	\$5,181	
d. Other Financing Sources	\$0	
e. Total Revenues (Sum of lines A.1.a to A.1.d)	\$3,443,850	

B. Total Expenditures and Other Uses (Complete lines B.1 to B.4)

1. Instruction and Related Services		5 CCR 11963.3(a)(5)(B) and (6)
a. Salaries and Benefits		
(i) Certificated	\$1,839,076	
(ii) Classified	\$184,042	
b. Books, Supplies, and Equipment	\$49,873	
c. Services and Other Operating Costs		
(i) Contracts for Instructional Services	\$0	
(ii) Contracts for Instructional Support	\$0	
(iii) All Other Instruction Related Operating Costs	\$36,081	
d. Total Instruction and Related Services	\$2,109,072	
2. Operations and Facilities		5 CCR 11963.3(a)(5)(C) and (6)
a. Salaries and Benefits		
(i) Certificated	\$0	
(ii) Classified	\$0	
b. Books, Supplies, and Equipment	\$0	
c. Services and Other Operating Costs	\$53,624	

B. Total Expenditures and Other Uses (Complete lines B.1. to B.4), continued

d. Facility Acquisition and Construction	\$0
e. Total Operation and Facilities	\$53,624
f. Allowable Facility Costs	5 CCR 11963.3(b)(7)
(i) Enter the total facility square footage occupied by the charter school	36,800 sqft.
(ii) Enter the total Classroom-Based P-2 ADA reported in the prior FY. DO NOT INCLUDE NCB ADA	0
(iii) Enter the total Student Hours attended by the NCB pupils at the school site in the prior FY	20,185
(iv) Calculated Facilities Costs Lesser of line B.2.e or [(B.2.fii+(B.2.fiii/868))*1000	\$23,254.61
Allowable (Lesser of line B.2.e or B.2.fiv)	\$23,254.61
3. Administration and All Other Activities	5 CCR 11963.3(a)(5)(D) and (6)
a. Salaries and Benefits	
(i) Certificated	\$110,936
(ii) Classified	\$96,125
b. Books, Supplies, and Equipment	\$0
c. Services and Other Operating Costs	
(i) Contracts for Other Administrative Services	\$0
(ii) Supervisorial Oversight Fee	\$0
(iii) All Other Administration and Other Activities, Services and Operating Costs	\$8,585
d. Total Administration and Other Activities	\$215,646
4. Other Outgo and Other Financing Uses	5 CCR 11963.3(a)(5)(E) and (6)
a. Debt Service	\$0
b. Transfers to local educational agencies	\$114,391
c. All Other Transfers and Outgo Note - This must not be a negative value.	\$0
d. Total Other Outgoing and Other Financing Uses	\$114,391

**Determination of Funding Request for
Butterfield Charter, Charter #0867**

B. Total Expenditures and Other Uses, continued

5. Total Expenditures \$2,492,733
(Sum of lines B.1.d, B.2.e, B.3.d, and B.4.d)

C. Revenues Over Expenditures - Surplus or (Deficit)

(Line A.1.e minus Line B.5) \$951,117

D. Fund Balance (Complete line D.a)

a. Enter Beginning Fund Balance (July 1) 5 CCR 11963.3(a)(5)(A) \$278,330
b. Ending Fund Balance - June 30 (Line C plus Line D.a) \$1,229,447

E. Reserves (Complete lines E.a. to E.e)

If reserves in line E.a or E.b are more than \$50,000 or over 5% of total expenditures, provide an explanation in Section III.6, pursuant to 5 CCR 11963.3(a)(5)(F).

	%	
a. Designated for Economic Uncertainties	3%	\$74,000
b. Facilities Acquisition or Capitol Projects	29%	\$720,000
c. Reserves Required by Charter Authorizer	0%	\$0
d. Other Reserves (Explain in Section III.5)	16%	\$400,000
e. Unassigned/Unappropriated Fund Balance	1%	\$35,447
f. Total (Sum of lines E.a to E.e)	49%	\$1,229,447

Note - Line E.f must agree with Line D.b

Section III. Supplemental Information (Complete lines 1 through 8)

1. Pupil to Teacher Ratio (PTR), pursuant to EC Section 51745.6 and 5 CCR Section 11704

a. Enter the charter school's PTR: 0.00:1 18.82
b. If the charter school's PTR in line III.1.a exceeds 25:1, enter the name of the largest unified school district in the county or counties in which the charter school operates:

c. Enter the PTR for the unified school district listed on line III.1.b: 0.00:1

2. Did any entity receive \$50,000 or more OR 10% or more of total expenditures (Line B.5) Yes
in the FY 2021-22 OR will receive in the FY 2022-23? (5 CCR 11963.3[b][3]) No

If yes to line III.2, list the name of each entity and the cumulative amount received by each entity in Box 2.a on Page 5. Are contract payments made by the charter school based on specific services rendered or upon an amount per unit of average daily attendance (ADA) or some other percentage of the charter school's revenues, enrollment, etc? If yes, identify on Page 5 Box 2.a.

2.a Provide information regarding entity and contract information below. Attach an extra sheet if necessary.

Name of Entity	Amount	Purpose/Explanation	Are contract payments based on specific services rendered?	If no, are payments based on amount per ADA or some other percentage?
N/A		N/A		

3. List the charter school's CURRENT governing board pursuant to 5 CCR Section 11963.3(b)(4).

Name and Title of Board Member	Board Member Type (Parent, teacher, etc)	How was this member selected?	Is the member affiliated in any way with any entity listed in Section III.2?	Board Member Term (From MM/YY to MM/YY)
Donna Berry	President	Elected	No <input type="checkbox"/>	12/21 to 12/23
Lillian Durbin	Vice President	Elected	No <input type="checkbox"/>	12/21 to 12/23
Jeff Brown	Clerk	Charter School	No <input type="checkbox"/>	12/21 to 12/23
Milt Stowe	Member	Community Mem	No <input type="checkbox"/>	12/21 to 12/23
Lieutenant Colonel Kevin Desmond	Member	Military Represe	No <input type="checkbox"/>	12/21 to 12/23
Dr. Nate Nelson	Secretary	District Represe	No <input type="checkbox"/>	12/21 to 12/23
			<input type="checkbox"/>	
			<input type="checkbox"/>	
			<input type="checkbox"/>	
			<input type="checkbox"/>	

Has the governing board adopted and implemented conflict of interest policies and procedures? Yes No

For any governing board member identified as affiliated with any entity reported above in Section III.2, explain the nature of the affiliation below. Attach an extra sheet if necessary.

4. If transfers are reported on lines B.4.b or B.4.c, describe the nature of the transactions and identify the accounts or entities involved in the transfers pursuant to 5 CCR Section 11963.3(b)(5).

B.4.b Transfer is for administrative costs for district payroll, human resources, and accounts payable oversight and processing.

B.4.c

5. If "Other Reserves" are reported on line E.d, explain the purpose for these reserves.

Reserves in Line E.d Reserve to support rising costs for energy, State Teachers Retirement System (STRS), California Public Employment Retirement System (CalPERS), Health & Welfare contributions, and OPEB.

**Determination of Funding Request for
Butterfield Charter, Charter #0867**

6. If reserves reported on line E.a (designated for economic uncertainties) OR E.b (facilities acquisition or capital projects) exceed the greater of \$50,000 or 5% of total expenditures, explain the need for such excess reserves.

E.a

Percentage

E.b

Percentage

\$74,000 reflects a 3% reserve for economic uncertainty. \$720,000 reflects facility costs that were postponed during the 2021-22 school year.

7. Enter the average daily attendance (ADA).

FY 2021-22 P-2 ADA (0.0)

FY 2022-23 P-2 ADA (0.0)

8. Enter the full-time equivalent (FTE) employees working at the charter school that possess a valid teaching certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold issued by the Commission on Teacher Credentialing and who work in the charter school in a position required to provide direct instruction or direct instructional support to students, pursuant to 5 CCR Section 11963.3(b)(8).

FY 2021-22 FTE (0.0)

FY 2022-23 FTE (0.0)

Section IV. Nonclassroom-Based Virtual or On-line Charter Schools (Complete lines 1 and 2)

1. Is this charter school a virtual or on-line charter school as defined in 5 CCR Section 11963.5? (A virtual or on-line charter school is one in which at least 80% of teaching and student interaction occurs via the Internet.) Yes No

2. If yes to line IV.1, can the charter school demonstrate compliance with 5 CCR sections 11963.5(b)(2) to (8)? Yes No N/A

Section V. Calculated Funding Determination Percentage

1. Percent spent on Certificated Employee Salaries and Benefits to Total Public Revenues 5 CCR 11963.3(c)(1)

Certificated Salaries and Benefits costs Line B.1.a(i)/Federal Revenues Lines A.1.a - PCSGP A.1.a(i) + State Revenues A.1.b

2. Percent spent on Instruction and Related Services to Total Revenues 5 CCR 11963.3(c)(2)

Instructional and Related Services costs Line B.1.d + Allowable Facilities costs 2.f.(iv)/Total Revenues Line A.1.e

Funding Determination Criteria	
If the percentages from lines V.1 or V.2 do not meet the spending criteria of the funding level requested as shown below, complete Section VI to provide mitigating circumstances for consideration by the Advisory Commission on Charter Schools (ACCS) for making a recommendation other than one that results from the criteria specified in regulations.	
100%	1) Line V.1 must equal or exceed 40 percent, 2) Line V.2 must equal or exceed 80 percent, AND 3) Line III.1.a. PTR cannot exceed 25:1 OR the PTR on line III.1.c, the ACCS shall recommend approval at 100%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][3]).
85%	1) Line V.1 must equal or exceed 40 percent, AND 2) Line V.2 must equal or exceed 70 percent but less than 80 percent, the ACCS shall recommend approval at 85%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][2]).
70%	1) Line V.1 must equal or exceed 35 percent, AND 2) Line V.2 must equal or exceed 60 percent but less than 70 percent, the ACCS shall recommend approval at 70%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][1]).
Denied	1) Line V.1 is less than 35 percent, OR 2) Line V.2 is less than 60 percent, the ACCS shall recommend that the SBE deny the request, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][4]).

Section VI. Mitigating Circumstances (Complete lines 1-3 and attach any supporting documentation)

1. Explain why the charter school did not meet the criteria for the funding level requested. Include specific measures or actions taken by the charter school to comply.

The primary mitigating circumstances that caused Butterfield Charter School to fail to meet financial criteria are directly related to the pandemic caused by COVID-19.

AB 130 was signed into law by Governor Newsom July 9, 2021. This law required school districts to provide an Independent Study option to all enrolled students. Additional guidance from CDE prohibited dependent charter schools, such as Butterfield Charter School, from offering the Independent Study option. In order to comply with the requirements of AB130, Porterville Unified School District implemented an Independent Study program separate from Butterfield Charter School.

See attachment for additional information.

2. List and explain the mitigating circumstance(s) to be considered by the CDE and ACCS.

As the community returns to a degree of normalcy following the COVID-19 pandemic, Butterfield Charter school current expenditures show expenditures in line or in excess of funding criteria.

Fall Semester 2022-23 ADA at Butterfield Charter School was double the Fall Semester 2021-22 ADA. Student enrollment and student attendance rate have increased significantly due to re-engagement strategies. These strategies are implemented by the increased staff hired to fill new and vacant positions. Please see attached year-over-year student attendance data.

See attachment for additional information.

3. Provide any other pertinent information that may assist the CDE and ACCS in conducting a detailed review or develop a reasonable basis for a recommendation.

The Butterfield Charter School was reviewed in February 2021 by the Accrediting Commission for Schools, Western Association of Schools and Colleges (ACS WASC) from the California Department of Education and earned a decision of the Commission granting a six-year accreditation through June 30, 2027.

Due to the Covid-19 pandemic, the District's 2021-22 audit report is on extension. We have provided the 2021-22 Unaudited Actuals for the District that includes Fund 090 Charter School Fund.

Section VII. Certification (Review, sign, and date)

5 CCR 11963.3(b)(1)

I certify that:

1. The information provided is true and correct to the best of my ability and knowledge.
2. This charter school's nonclassroom-based instruction is conducted for and substantially dedicated to the instructional benefit of the school's students.
3. This charter school's governing board has adopted and implemented conflict of interest policies.
4. All of the charter school's transactions, contracts, and agreements are in the best interest of the school and reflect a reasonable market rate for all goods, services, and considerations rendered for or supplied to the school.

Donna Berry, Governing Board Chairperson

Enter Name of Charter School's Director, Principal, or Governing Board Chairperson

Board President

Title of Authorized Individual

Before certifying with electronic/digital signature below, please be sure to check all numerical entries and information provided, and save a copy of this form. Modifications to the information reported on this form cannot be made after the signature field below has been completed. If providing a wet signature instead of an electronic one, please date the signature.



Signature of Charter School's Director, Principal, or Governing Board Chairperson

Submit completed and electronically signed forms via email to FundingDeterminations@cde.ca.gov.

The CDE no longer requires the following documents:

- Hard copy of the FDF
- Hard or soft copy of the Conflict of Interest Policy

Therefore, please do not submit these documents to the CDE.

1. Explain why the charter school did not meet the criteria for the funding level requested. Include specific measures or actions taken by the charter school to comply.

The primary mitigating circumstances that caused Butterfield Charter School to fail to meet financial criteria are directly related to the pandemic caused by COVID-19.

AB 130 was signed into law by Governor Newsom July 9, 2021. This law required school districts to provide an Independent Study option to all enrolled students. Additional guidance from CDE prohibited dependent charter schools, such as Butterfield Charter School, from offering the Independent Study option. In order to comply with the requirements of AB130, Porterville Unified School District implemented an Independent Study program separate from Butterfield Charter School.

As would be expected, non classroom-based ADA at Butterfield Charter School declined as students enrolled in the alternate Independent Study program. Butterfield Charter School increased recruitment efforts in order to comply with funding criteria. Additionally, Butterfield staff implemented a multi-tiered intervention program to increase attendance. The results of these efforts mirrored the experiences of other schools in the area and remained a challenge.

As was typical throughout the state, Porterville Unified School District experienced difficulty staffing the Independent Study program. Nine Butterfield Charter School teachers were assigned to staff the Independent Study program. The resulting decline in staff at Butterfield Charter School was a major contributor to the difficulty in meeting the funding criteria. For the greater part of the 2021-21 school year, Porterville Unified School District posted positions on Edjoin.org for Butterfield teachers in an effort to fill the vacant positions left by the teachers reassigned to the alternative Independent Study program. Qualified applicants for these positions were extremely scarce. Porterville Unified School District hired all qualified applicants, but was not able to fully staff the vacant positions.

Due to supply chain issues caused by COVID-19, student technology purchases were not completed during the 2021-22 school year. Student technology expenditures of over \$80,000 were postponed as the District attempted to locate vendors able to fill technology needs.

Due to supply chain issues and difficulty in coordinating contractors due to COVID-19 constraints, Butterfield Charter School facility needs were postponed during the 2021-22 school year. These projects included:

1. Installation of secure front entry for campus safety - \$20,000
2. Campus signage and directional signage - \$45,000
3. Outside learning area/lunch area - \$175,000
4. Parking area medians repair and landscape - \$45,000
5. Campus Security Fencing - \$135,000

2. List and explain the mitigating circumstance(s) to be considered by the CDE and ACCS.

As the community returns to a degree of normalcy following the COVID-19 pandemic, Butterfield Charter school current expenditures show expenditures in line or in excess of funding criteria.

Fall Semester 2022-23 ADA at Butterfield Charter School was double the Fall Semester 2021-22 ADA. Student enrollment and student attendance rate have increased significantly due to re-engagement strategies. These strategies are implemented by the increased staff hired to fill new and vacant positions. Please see attached year-over-year student attendance data.

Current year, 2022-23, staffing at Butterfield Charter School exceeds pre-pandemic levels. The 2021-22 decline in staffing due to a dearth of qualified applicants was a major contributor to the inability of Butterfield Charter School to meet the funding criteria. With current staffing, Butterfield Charter School expenditures are currently in excess of funding criteria.

Unfilled student technology purchases due to supply chain issues created an anticipated need for increased student technology expenditures in 2022-23 and 2023-24. Student technology is built on a rotating replacement schedule. The delay in purchases did not remove the need for the student technology purchases that were postponed in 2021-22.

Postponed facility needs are critical for the safety and efficacy of Butterfield Charter School. While the facility projects were postponed due to the pandemic, the need for these projects remains critical. The expenditure of funds on facility needs will bring Butterfield Charter School in line or in excess of funding criteria.

Butterfield Charter School Month 1

Month 1	2019-2020	2020-2021	2021-2022	2022-2023
Total Enrollment	284	282	214	356
Ending Enrollment	280	281	202	346
Total A.D.A.	242.59	227.71	120.06	273.29
Percent Attend	88.57%	85.17%	59.99%	88.66%

Butterfield Charter School Month 2

Month 2	2019-2020	2020-2021	2021-2022	2022-2023
Total Enrollment	299	308	279	409
Ending Enrollment	295	304	271	381
Total A.D.A.	260.95	155	131.84	305.21
Percent Attend	89.17%	51.42%	54.87%	85.24%

Butterfield Charter School Month 3

Month 3	2019-2020	2020-2021	2021-2022	2022-2023
Total Enrollment	328	331	321	377
Ending Enrollment	313	325	311	419
Total A.D.A.	257.75	157.85	164	339.85
Percent Attend	82.93%	49.61%	55.33%	85.61%

Butterfield Charter School Month 4

Month 4	2019-2020	2020-2021	2021-2022	2022-2023
Total Enrollment	329	342	333	426
Ending Enrollment	320	328	325	460
Total A.D.A.	264.84	174.18	165.47	336.35
Percent Attend	83.06%	52.36%	51.95%	77.57%

Butterfield Charter School Month 5

Month 5	2019-2020	2020-2021	2021-2022	2022-2023
Total Enrollment	321	329	327	441
Ending Enrollment	277	281	309	434
Total A.D.A.	240.33	196.07	181.36	335.07
Percent Attend	75.56%	60.28%	56.09%	77.55%