INSTRUCTIONAL MATERIALS ADOPTION PROCESS

This flowchart shows the sequence of major components of California's Instructional Materials Adoption Process. From the time samples of programs are submitted by publishers for evaluation, approximately six months elapse before final adoption action is taken by the State Board of Education.

California Department of Education

Invitation to Submit (ITS) Meeting

Instructional Materials Advisory Reviewer (IMR) & Content Review Expert (CRE) appointed by the State Board

Price Quotation (Bid Submission)

IMR & CRE are trained

Publishers program presentations

Samples of instructional materials to be evaluated are delivered to IMR/CRE

IMR/CRE independent review of instructional materials

IMR/CRE meet for Deliberations

Publishers respond to questions from IMR/CRE

IMR/CRE Reports of Findings Developed

Curriculum Commission holds public hearings and finalizes recommendations

Required 30-day Public Display at LRDCs

Public hearing before the State Board of Education

STATE BOARD ADOPTS MATERIALS

Price Lists & Order Forms put on the Web

Districts begin ordering programs

Alternate Formats submitted

Publishers post Gratis List

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