TITLE I Part A or D PROGRAMS INVENTORY EQUIPMENT DISPOSAL/REMOVAL FORM

Certification: I hereby certify that 2 *Code of Federal Regulations* 200.313(e) and California Education Code 60510-60511 equipment-management regulations have been met and that the equipment listed is no longer used in the Title I, Part A or D Programs/Services for which it was purchased and request its removal from the local educational agency (LEA) equipment inventory. Equipment listed on this form that is reported as lost, stolen, or missing must include the local police report and LEA or County Office of Education Administrator Report on the circumstance that resulted in this issue.

Please select the program identified with the equipment removal request **(choose from drop-down)**: Choose One

LEA Name:

LEA Address (Street Number, Street Name, City, State, Zip Code):

Printed Name of Authorized Representative:

Title:

Signature of Authorized Representative:

Return form to:
Title I Policy, Program, and Support Office
Via email:
SDavis@cde.ca.gov

Sherry D. Davis, Ed.D.
Education Programs Consultant

California Department of Education Approval by:

Date:

Equipment Description	Equipment I.D. #	Funding Source	Acquisition Date	Acquisition Cost	Trade in Appraisal Value	Reason for Removal