# draft MINUTES OF MEETING: September 20, 2023

Instructional Quality Commission

An advisory body to the California State Board of Education

(Commission will consider for approval on November 15, 2023)

**Preliminary Report of Action**

## Wednesday, September 20, 2023

### Instructional Quality Commissioners Present:

Lily Jarvis, Chair

Mariana Astorga-Almanza

Charice Guerra

Jennifer Hicks

Janet Lanning

Neil MacGaffey

Alicia Raygoza

Niki Reina-Guerra

Kou Vang

Kimberly Young

Erica Zepeda

Student Member Ethan Chen

### Commissioners Absent:

Linsey Gotanda, Vice Chair

Cristina Andre

Anita Friedman

Marcey Winawer

Senator Ben Allen

Assemblymember James Ramos

### Executive Director:

Mike Torres

### State Board of Education Liaison Present:

Cynthia Glover Woods

Brenda Lewis

Please note that the complete proceedings of the September 20, 2023, Instructional Quality Commission (Commission or IQC) meeting, including closed-captioning, are available on the [IQC 2023 Public Meeting Notices, Agendas, Minutes, Webcasts](https://www.cde.ca.gov/be/cc/cd/iqc2023mtgagendas.asp) web page.

#### Full Instructional Quality Commission

* 1. Call to Order

Commission Chair Jarvis called the meeting to order at approximately 11 a.m.

* 1. Salute to the Flag

Commission Chair Jarvis led the salute to the flag.

* 1. Administration of Oath of Office

State Board of Education (SBE) Vice President Cynthia Glover Woods swore in student member Ethan Chen.

* 1. Overview of Agenda

Commission Chair Jarvis gave an overview of the agenda.

* 1. Approval of Minutes for the March 15, 2023, Commission Meeting (Action)

**ACTION:** Commissioner Guerra moved to approve the March 15, 2023, Commission meeting minutes. Commissioner Vang seconded the motion. There was no discussion or public comment. The motion was approved by a unanimous vote of the members present (12–0). Assemblymember Ramos, Senator Allen, and Commissioners Andre, Friedman, Gotanda, and Winawer were absent from the meeting.

* 1. Report of the Chair

Commission Chair Jarvis gave a report.

* 1. Report of the Deputy Superintendent

Deputy Superintendent Cheryl Cotton gave a report.

* 1. Report of the Executive Director

Executive Director Mike Torres gave a report.

* 1. Report of the State Board of Education

SBE liaisons Glover Woods and Lewis reported on the activities of the SBE.

* 1. Approval of the Proposed Revised 2024 IQC Meeting Dates (Action)

**ACTION:** Commissioner Young moved to approve the proposed revised 2024 IQC meeting dates. Commissioner Reina-Guerra seconded the motion. There was no discussion or public comment. The motion was approved by a unanimous vote of the members present (12–0). Assemblymember Ramos, Senator Allen, and Commissioners Andre, Friedman, Gotanda, and Winawer were absent from the meeting.

* 1. Approval of Proposed Revised Guidance for Local Instructional Materials Adoptions (Action)

The Commission received a presentation from California Department of Education staff on the proposed revised guidance for local instructional materials adoptions. The Commission had a discussion on the presentation. The discussion resulted in the Commission asking staff to incorporate suggested edits and bring the item back to the Commission at the November 15–16 IQC meeting. No further action was taken. There were three members of the public who spoke during public comment.

* 1. Individual Commissioner Report

There were no Commissioner reports.

* 1. Adjournment

Commission Chair Jarvis adjourned the meeting at approximately 12:35 p.m.

California Department of Education, November 2023