California Workforce Pathways Joint Advisory Committee

cwpjac-may20item02

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# California Workforce Pathways Joint Advisory Committee May 8, 2020 Agenda Item 02

Posted by the California Department of Education

## Subject

*Strengthening Career and Technical Education for the 21st Century Act*: Initial Review of the Comprehensive Local Needs Assessment Template and the Local Application Plans.

## Type of Action

Information, Action

## Summary of the Issue(s)

This agenda item provides an overview of the secondary and postsecondary Comprehensive Local Needs Assessments (CLNAs) templates as well as local application plans. For the first time, the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V) requires states to develop a CLNA template that forms part of a local application plan submitted by local recipients. This new requirement under Perkins V brings together the planning, programming, payments, and performance at the local level for implementing high-quality college and career ready pathways. Information obtained from completing the CLNAs is used by local recipients in developing their Perkins V local application plans.

The CLNA template developed by the California Department of Education (CDE) is almost identical to the template developed by the California Community College Chancellor’s Office (CCCCO). This is the first review of the draft secondary CLNA templates and local application plans. Attachment 1 is the draft secondary CLNA template for local educational agencies (LEAs) and adult schools, and Attachment 2 is the postsecondary CLNA template. Attachment 3 is the draft secondary Perkins V local application plan template, and Attachment 4 is the postsecondary Perkins V local application plan template provided for information purposes only.

## Recommendation

The State Board of Education (SBE), CDE, and CCCCO staff jointly recommend that the California Workforce Pathways Joint Advisory Committee (CWPJAC) provide an initial review and provide input on the secondary CLNA and local application plan templates as attached. The post-secondary CLNA templates are provided by the CCCCO for information only.

## Brief History of Key Issues

The federal Perkins V legislation (Section 134[b]) requires local recipients of Perkins V to submit an annual local application plan (local application) in order to qualify for receipt of these federal funds. Typically, the local application is received no later than May 15 in any given calendar year. The plan describes what activities will be undertaken to improve, enhance, and expand high-quality career technical education (CTE) programs. Additionally, as part of submission of a local application, local recipients are required to provide a detailed budget on how they plan to allocate and expend funds on the proposed activities. Implementing the local application through the proposed activities should result in an improvement in the accountability indicators as identified in the Perkins V legislation.

## Review of the Perkins V Comprehensive Local Needs Assessment

Under Perkins V, local recipients of Perkins funds are required to complete a local application, which includes a summary of the CLNA. Local recipients of Perkins funds are expected to address the following six elements, as stipulated in the Perkins V legislation:

(a) disaggregated student performance;

(b) alignment to labor market information;

(c) requirements for sufficient size, scope, and quality;

(d) implementation of programs and programs of study;

(e) recruitment, retention, and training of teachers, faculty, and staff; and

(f) progress toward improving access and equity.

Additionally, the CLNA must be reviewed and approved by a local stakeholder group; member categories are identified explicitly in the Perkins V legislation. The following categories have been identified as the minimum requirement for inclusion within a stakeholder group:

1. Representatives of career and technical education programs in a LEA or educational service agency, including teachers, career guidance and academic counselors, principals and other school leaders, administrators, and specialized instructional support personnel and paraprofessionals;
2. Representatives of career and technical education programs at postsecondary educational institutions, including faculty and administrators;
3. Representatives of the State board or local workforce development boards and a range of local or regional businesses or industries;
4. Parents and students;
5. Representatives of special populations;
6. Representatives of regional or local agencies serving out-of-school youth, homeless children and youth, and at-risk youth (as defined in section 1432 of the Elementary and Secondary Education Act of 1965);
7. Representatives of Indian Tribes and Tribal organizations in the State, where applicable; and
8. Any other stakeholders that the eligible agency may require the eligible recipient to consult.

The results obtained through the CLNA are summarized for inclusion with the local application plan.

## The Perkins V Local Application

With the passage of the Federal Perkins V legislation, the CDE and the CCCCO restructured the *Carl D. Perkins Career and Technical Education Act of 2006* (Perkins IV) Local Application to incorporate new Perkins V requirements. The secondary local application plan template addresses the same elements as the postsecondary local application plan template; however, they are distinguished based on planning, programing, payment, and performance processes that are different for secondary school districts and for community college districts. As stated above, the Perkins V local application plans must incorporate summary results of the CLNA, and include an assurance that a stakeholder group has validated the results.

As part of the Federal Perkins V State Plan, the Office of Career, Technical, and Adult Education (OCTAE) at the US Department of Education (ED) requires states to submit a completed local application plan in order to receive federal Perkins funds. California included a sample of a secondary and postsecondary application with its submission. To view a sample of the secondary and/or postsecondary local application, please use the following instructions:

* Secondary –Log into the Programs Grant Management System at <https://www3.cde.ca.gov/pgms/logon.aspx> with the following:
  + Username: [Username has been removed due to security concerns on June 15, 2023] (case sensitive)
  + Password: [Password has been removed due to security concerns on June 15, 2023] (case sensitive)
  + Reporting year: 2020–21
  + LEA Name: Red Rock Canyon\*

\*Red Rock Canyon is a fictional LEA used for presentations and trainings.

* Postsecondary – Visit the CCCCO’s website at ~~https://misweb04.cccco.edu/ctegrantplan/prod/logon.cfm~~ [Link is no longer valid]. To see the structure by section, please select “Antelope Valley College” and use the password “067667” (without quotation marks).

## Background

California *Education Code* (*EC)* Section 12053 designates the SBE as the sole state agency responsible for the administration of the state CTE program as required by the *Strengthening Career and Technical Education for the 21st Century Act* (Perkins V). Further, California *EC* Section 12053 requires the SBE and the Board of Governors (BOG) of the California Community Colleges (CCC) to jointly coordinate the delivery of CTE and training through shared planning on all proposed policies, procedures, or allocation of funds. The coordination between the SBE and BOG is formally established within *EC* Section 12053, as the CWPJAC.

The CWPJAC approved the Draft Federal Perkins V State Plan on March 2, 2020, and forwarded it to the SBE for approval. The SBE approved the Draft Federal Perkins V State Plan on March 11, 2020. The Draft Federal State Plan will be shared with the BOG as an information item at its May 2020 meeting. Concurrently, the SBE-approved Draft Federal Perkins V State Plan was forwarded to the Governor’s Office for review and approval. The California Department of Finance (DOF) reviewed the Draft Federal Perkins V State Plan and offered additional edits. These edits included refining the teacher preparation section in the plan, as well as providing specific guidance of which state programs to include as part of maintenance of effort calculations. After incorporating the DOF edits to the Draft Federal Perkins V State Plan, the SBE staff resubmitted it to the Governor’s Office for approval on April 6, 2020.

The OCTAE had initially required states to submit their plans by April 15, 2020. However, because of the outbreak of the COVID-19 pandemic, ED has provided flexibility to states as to when states can submit the Federal Perkins V State Plan. California has requested, and been granted by OCTAE, to have the Federal Perkins V State Plan be submitted no later than June 15, 2020.

As part of the Federal Perkins V State Plan, OCTAE requires the states to submit a CLNA template. Work began on developing the CLNA template by the CCCCO in coordination with the CDE in November 2019. CCCCO staff reviewed templates from other states, as well the guidance provided by national CTE organizations such as Advance CTE and the Association of Career and Technical Education. The CCCCO sought input from key CCC stakeholders in the development process. A final version was developed in January 2020. The CCCCO provides guidance to CCCs as to how the results of the CLNA be incorporated into the CCC local application.

The CCCCO CLNA provided the basis for how the CDE developed its CLNA template. The CLNA template developed by the CDE was collaboratively developed by Career and College Transition Division staff responsible for reviewing local applications. The format of the CDE CLNA template was identical to the one developed by the CCCCO. However, the document was customized to reflect information that is specific to LEA and adult schools within the kindergarten through grade twelve system.

## Summary of Previous California Workforce Pathways Joint Advisory Committee Discussion(s) and Action(s)

**March 2, 2020:** Both the Local Application and the CLNA were mentioned in the Draft Federal Perkins V State Plan that was approved by the CWPJAC.

## Fiscal Analysis (as allocated)

In 2018–19 the Carl D. Perkins Vocational and Technical Education Act of 2006 allocation was $120,196,084; for 2019–20, the Perkins V allocation is $127,058,834.

## Attachment(s)

**Attachment 1:** CDE Perkins V CLNA (45 pages)

**Attachment 2:** CCCCO Perkins V CLNA (24 pages)

**Attachment 3:** Secondary Perkins V Local Application (12 pages)

**Attachment 4:** 2020–21 Post-Secondary Perkins V Local Application (2 pages)