

## **Grant Administration and Support Office 2022–24 Justification for Late Expenditure Report Homeless Innovative Programs**

### **Local Educational Agency:**

As a requirement of receiving grant funds, local educational agencies (LEAs) must submit two Expenditure Reports (ERs) each year. The deadlines for fiscal year 2022–24 are as follows:

- ER 1: January 31 (covers July 1 – December 31, 2022)
- ER 2: July 31 (covers January 1 – June 30, 2023)
- ER 3: January 31 (covers July 1 – December 31, 2023)
- ER 4: July 31 (covers January 1 – June 30, 2024)
- ER 5: October 31 (covers July 1 – September 30, 2024)

LEAs that do not meet these required deadlines must complete this form. Please select which ER this justification covers:

ER 1

ER 2

ER 3

ER 4

ER 5

In narrative form, please explain why the ER has not been submitted by the due date:

Please submit a signed copy of this form to your CDE Fiscal analyst at [CiRodriguez@cde.ca.gov](mailto:CiRodriguez@cde.ca.gov) no later than February 15, 2023 (for ER 1), August 15, 2023 (for ER 2), February 15, 2024 (for ER 3), August 15, 2024 (for ER 4), or November 15, 2024 (for ER 5).

**Program Coordinator Name:**

**Program Coordinator Email:**

**Program Coordinator Signature:**

**Date Signed:**

**Program Fiscal Contact Name:**

**Program Fiscal Contact Email:**

**Program Fiscal Contact Signature:**

**Date Signed:**