California Department of Education  
Charter Schools Division  
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memo-lacb-csd-jun24item02  
Attachment 1

# Email to California State Board of Education-Authorized Charter Schools Regarding the Annual Academic Report for the 2022–23 School Year

## Email Request

The California Department of Education (CDE) Charter Schools Division provides an annual academic update to the California State Board of Education (SBE) in the form of an academic memorandum (Academic Memo) of all SBE-authorized charter schools. The information below and the attached document are being provided to each SBE-authorized school in preparation for the annual Academic Memo that will be submitted to the SBE members in June.

The attached template includes general and demographic information for Charter School, a California School Dashboard (Dashboard) Data overview, and a link to the Charter School’s California Assessment of Student Performance and Progress (CAASPP) data from the CAASPP results website.

The Charter School is up for renewal in 20XX.

**Written Response Needed: (no more than 7 pages, including the prompts)**

Using the attached template, complete a written response by **5 p.m. on** **March 1, 2024.** Please compose responses in the attached template **using text only (no images or charts for accessibility reasons; if included, the CDE will remove them)** and retain the existing text font and size in the template (12-point Arial font).

The CDE provides the following resources to all schools:

* Dashboard: <https://www.cde.ca.gov/ta/ac/cm/>
* Planning for the LCAP and School Plan: <https://www.cde.ca.gov/re/lc/planninglcapschoolplan.asp>

Please submit all written responses to [sbeoversight@cde.ca.gov](mailto:sbeoversight@cde.ca.gov) by **5 p.m. on** **March 1, 2024**. If you have any questions about this email or the written responses, contact Craig Heimbichner, Education Administrator, by email at [cheimbichner@cde.ca.gov](mailto:cheimbichner@cde.ca.gov) or by phone at 916-323-5759.