

SMALL BUSINESS AND NON-SMALL BUSINESS SUBCONTRACTOR PREFERENCES

NOTICE TO ALL BIDDERS:

Small businesses will be granted the five percent (5%) small business preference on a bid evaluation by an awarding department when a responsible non-small business has submitted the lowest-priced, responsive bid or a bid that has been ranked as the highest scored bid pursuant to a solicitation evaluation method described in the California Code of Regulations Section 1896.8, and when the small business:

- a. Has included in its bid a signed notification to the awarding department that it is a small business or that it has submitted to the Department a complete application pursuant to Section 1896.14 no later than 5:00 p.m. on the bid due date, and is subsequently certified by the Department as a small business; and
- b. Has submitted a timely, responsive bid; and
- c. Is determined to be a responsible bidder.

Non-small business bidders will be granted a five percent (5%) non-small business subcontractor preference on a bid evaluation by an awarding department when a responsible non-small business has submitted the lowest-priced responsive bid or a bid that has been ranked as the highest scored bid pursuant to a solicitation evaluation method described in California Code of Regulations Section 1896.8, and when the non-small business bidder:

- a. Has included in its bid a signed notification to the awarding department that it commits to subcontract at least twenty-five percent (25%) of its net bid price with one or more small business(es); and
- b. Has submitted a timely, responsive bid; and
- c. Is determined to be a responsible bidder; and
- d. Submits a list of the small business(es) it commits to subcontract with for a commercially useful function in the performance of the contract. The list of subcontractors shall include their name, address, phone number, a description of the work to be performed, and the dollar amount or percentage (as specified in the solicitation) per subcontractor.

Are you a California certified small business?

Yes

No

Are you a non-small business contracting at least 25% to a California certified small business?

Yes

No

Bidder Name:

Signature:

Date:

A print out of the small business certification from the Department of General Services, Cal eProcure website at <https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx> must be included.

If you have applied and not yet been formally certified, include the date of application.

Date applied (if not yet certified):