

## Form A

### Intent to Submit an Application for the Family Empowerment Centers on Disability Grant

Required Information	Response
<b>Applicant Name</b>	
<b>Program Office</b>	
<b>Award Amount Requested</b>	
<b>Region Enrollment Count</b>	
<b>Region Number</b>	
<b>Vendor Number</b>	
<b>County, Counties, or Catchment Area Served</b>	
<b>Authorized Agent (Name and Title)</b>	
<b>Family Empowerment Center Director (Name and Title)</b>	
<b>Contact Email</b>	
<b>Contact Telephone</b>	
<b>Mailing Address</b>	
<b>City</b>	
<b>Zip Code</b>	

To be eligible to submit an application for the Family Empowerment Centers on Disability (FECs) Grant, please return this **Intent to Submit an Application for the FEC Grant** form to the California Department of Education (CDE) at the email address below. The CDE will only consider applications from organizations from which it has received Form A: Intent to Submit an Application for the FEC Grant. The form must be received by the CDE by email no later than **5 p.m. on August 25, 2023**, with **“2023 FEC Grant Intent to Submit Application”** for the subject line. Applicants will receive a confirmation email once this form is received by the CDE.

As stipulated in *Education Code* Section 56404, applicants must meet each of the following requirements in order to be eligible to receive grant funds:

- (a) Be a nonprofit charitable organization organized under the *Internal Revenue Code* pursuant to paragraph (3) of subdivision (c) of Section 501 of Title 26 of the *United States Code*.
- (b) Assure that the center will be staffed primarily by parents, guardians, and family members of children and young adults with disabilities and by adults with disabilities.

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- (c) Assure that a majority of board members for each center will include parents, guardians, and family members of children and young adults with disabilities who have experience with local or regional disability systems and educational resources. Additional members shall include, but not be limited to, persons with disabilities and representatives of community agencies serving adults with disabilities, and other community agencies.
- (d) Demonstrate the capacity to provide services in accordance with the family support guidelines developed by the Early Start [Family Resource Centers] FRCs pursuant to Section 95004 of the *Government Code* and administered by the State Department of Developmental Services, and Parent Training and Information Centers established pursuant to sections 1482 and 1483, of Title 20 of the *United States Code*.

**Does your organization adhere to each of these statutory requirements?**

**Yes**                      **No**

Additional information can be found in the Family Empowerment Centers on Disability Grant Request for Applications, Section IV. Eligibility Requirements on page 7.

**Has your organization previously done any business with the CDE?**

**Yes**                      **No**

If an applicant has not done previous business with the CDE, please complete and return the Payee Data Record—form STD-204, with the applications, available at the following web page:  
<http://www.documents.dgs.ca.gov/dgs/fmc/pdf/std204.pdf>.

**Return this form to:**

Special Education Division, email: [PPL@cde.ca.gov](mailto:PPL@cde.ca.gov)

Subject line: 2023–24 FEC Grant Intent to Submit Application

**Signature of Authorizing Official:** *By signing this document, I certify this organization is eligible to apply for Family Empowerment Center on Disability Grant funding and the application will fulfill all statutory and regulatory requirements related to this funding.*

**Print Name and Title of Authorized Agent:**

**Signature of Authorized Agent:**

**Date Signed:**