# Local Control and Accountability Plan

**The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.**

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone |
| --- | --- | --- |
| [Insert LEA Name here] | [Insert Contact Name and Title here] | [Insert Email and Phone here] |

## Plan Summary [LCAP Year]

### General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

[Respond here]

### Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

[Respond here]

### Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

[Respond here]

### Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

#### Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

[Identify the eligible schools here]

#### Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

[Describe support for schools here]

#### Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

[Describe monitoring and evaluation here]

## Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

| Educational Partner(s) | Process for Engagement |
| --- | --- |
| [Identify applicable partner(s) or group(s) here] | [Describe the process for engaging the identified educational partner(s) here] |
| [Identify applicable partner(s) or group(s) here] | [Describe the process for engaging the identified educational partner(s) here] |
| [Identify applicable partner(s) or group(s) here] | [Describe the process for engaging the identified educational partner(s) here] |

Insert or delete rows, as necessary.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

[Respond here]

## Goals and Actions

### Goal

| Goal # | Description | Type of Goal |
| --- | --- | --- |
| [Goal #] | [A description of what the LEA plans to accomplish.] | [Identify the type of goal here] |

State Priorities addressed by this goal.

[Respond here]

An explanation of why the LEA has developed this goal.

[Respond here]

### Measuring and Reporting Results

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
| --- | --- | --- | --- | --- | --- | --- |
| [Metric #] | [Insert metric here] | [Insert baseline here] | [Insert outcome here] | [Insert outcome here] | [Insert target outcome here] | [Insert current difference from baseline here] |
| [Metric #] | [Insert metric here] | [Insert baseline here] | [Insert outcome here] | [Insert outcome here] | [Insert target outcome here] | [Insert current difference from baseline here] |
| [Metric #] | [Insert metric here] | [Insert baseline here] | [Insert outcome here] | [Insert outcome here] | [Insert target outcome here] | [Insert current difference from baseline here] |

Insert or delete rows, as necessary.

### Goal Analysis for [LCAP Year]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

[Respond here]

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

[Respond here]

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

[Respond here]

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

[Respond here]

**A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.**

### Actions

| Action # | Title | Description | Total Funds | Contributing |
| --- | --- | --- | --- | --- |
| [Action #] | [A short title for the action; this will appear in the Action tables] | [A description of what the action is; may include a description of how the action contributes to increasing or improving services] | [$ 0.00] | [Yes/No] |
| [Action #] | [A short title for the action; this will appear in the Action tables] | [A description of what the action is; may include a description of how the action contributes to increasing or improving services] | [$ 0.00] | [Yes/No] |
| [Action #] | [A short title for the action; this will appear in the Action tables] | [A description of what the action is; may include a description of how the action contributes to increasing or improving services] | [$ 0.00] | [Yes/No] |

Insert or delete rows, as necessary.

## Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students for [LCAP Year]

| Total Projected LCFF Supplemental and/or Concentration Grants | Projected Additional 15 percent LCFF Concentration Grant |
| --- | --- |
| $[Insert dollar amount here] | $[Insert dollar amount here] |

##### Required Percentage to Increase or Improve Services for the LCAP Year

| Projected Percentage to Increase or Improve Services for the Coming School Year | LCFF Carryover — Percentage | LCFF Carryover — Dollar | Total Percentage to Increase or Improve Services for the Coming School Year |
| --- | --- | --- | --- |
| [Insert percentage here]% | [Insert percentage here]% | $[Insert dollar amount here] | [Insert percentage here]% |

**The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.**

### Required Descriptions

#### LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

| Goal and Action #(s) | Identified Need(s) | How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis | Metric(s) to Monitor Effectiveness |
| --- | --- | --- | --- |
| [Goal and Action #(s)] | [A description of the unique identified need(s) of the unduplicated student group(s) for whom the action(s) are principally directed] | [A description of how the action(s) are designed to address those identified need(s) and why it is provided on an LEA-wide or schoolwide basis] | [A description of the metric(s) being used to monitor effectiveness] |
| [Goal and Action #(s)] | [A description of the unique identified need(s) of the unduplicated student group(s) for whom the action(s) are principally directed] | [A description of how the action(s) are designed to address those identified need(s) and why it is provided on an LEA-wide or schoolwide basis] | [A description of the metric(s) being used to monitor effectiveness] |
| [Goal and Action #(s)] | [A description of the unique identified need(s) of the unduplicated student group(s) for whom the action(s) are principally directed] | [A description of how the action(s) are designed to address those identified need(s) and why it is provided on an LEA-wide or schoolwide basis] | [A description of the metric(s) being used to monitor effectiveness] |

Insert or delete rows, as necessary.

#### Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

| Goaland Action # | Identified Need(s) | How the Action(s) are Designed to Address Need(s) | Metric(s) to Monitor Effectiveness |
| --- | --- | --- | --- |
| [Goal and Action #] | [A description of the unique identified need(s) of the unduplicated student group(s) being served] | [A description of how the action is designed to address those identified need(s)] | [A description of the metric(s) being used to monitor effectiveness] |
| [Goal and Action #] | [A description of the unique identified need(s) of the unduplicated student group(s) being served] | [A description of how the action is designed to address those identified need(s)] | [A description of how the action’s effectiveness will be measured] |
| [Goal and Action #] | [A description of the unique identified need(s) of the unduplicated student group(s) being served] | [A description of how the action is designed to address those identified need(s)] | [A description of how the action’s effectiveness will be measured] |

Insert or delete rows, as necessary.

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

[Provide description here]

#### Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

[Provide description here]

| **Staff-to-student ratios by type of school and concentration of unduplicated students** | Schools with a student concentration of 55 percent or less | Schools with a student concentration of greater than 55 percent |
| --- | --- | --- |
| Staff-to-student ratio of classified staff providing direct services to students | [Provide ratio here] | [Provide ratio here] |
| Staff-to-student ratio of certificated staff providing direct services to students | [Provide ratio here] | [Provide ratio here] |

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